

Steps to Cancel recurring donation from WeShare:

- Go to <https://saintleothegreatchurch.churchgiving.com/>
- Login using the login button on the right top.



- Provide with your email and password. Just in case you don't remember your password, please use forgot password to get the password reset link in the email.
- Click on "Payment and Schedules" to see your recurring donations.



- You will see "My Recurring Transactions", something like the image below:

Collection	Next Transaction Date	Payment Source	Amount	
Sunday Offering	Saturday August 1st, 2020	Account ending in: *****027	\$10.00	Edit Delete

- Click the delete button next to the recurring transaction.
- Confirm when "Confirmation" popup comes up.
- You might also want to delete your stored payment from the section "My Payment Sources"
- from the section just below, by clicking delete next to it.
- Logout when you are done.